

MINUTES of the MEETING of the ERIE COUNTY WATER AUTHORITY held in the office, 295 Main Street, Room 350, Buffalo, New York, on the 9th day of June, 2015.

PRESENT: Earl L. Jann, Chairman
Jerome D. Schad, Vice Chairman
Robert N. Anderson, Treasurer
Joseph T. Burns, Secretary to the Authority
Robert F. Gaylord, Executive Director
Robert J. Lichtenthal, Jr., Deputy Director
Wesley C. Dust, Executive Engineer
Karen A. Prendergast, Comptroller
Jacqueline Mattina, Deputy Associate Attorney
Paul H. Riester, Director of Administration
Daniel J. NeMoyer, Director of Human Resources
Steven D'Amico, Business Office Manager

CALL TO ORDER

PLEDGE TO THE FLAG

I. - ROLL CALL

II. - READING OF MINUTES

Motion by Mr. Anderson seconded by Mr. Schad and carried to waive the reading of the Minutes of the Meeting held on Thursday, May 28, 2015.

III. - APPROVAL OF MINUTES

Motion by Mr. Anderson seconded by Mr. Schad and carried to approve the Minutes of the Meeting held on Thursday, May 28, 2015.

IV. - REPORTS (See "Report" Minutes for Details)

- A) SECRETARY**
- B) LEGAL**
- C) FISCAL**
- D) OPERATIONS**
- E) HUMAN RESOURCES**
- F) AUDIT COMMITTEE**
- G) GOVERNANCE COMMITTEE**

V. - COMMUNICATIONS AND BILLS

ITEM 1 - Creation and/or Amendment of Master Purchase Orders:

Motion by Mr. Anderson seconded by Mr. Schad and carried to approve the creation and/or amendment of Master Purchase Order Nos. as attached not to exceed the amount of \$1,895,100.00 and that the Director of Administration be authorized to execute the above and all associated documents after certifying that they are in conformity with applicable laws and the Authority's By-Laws and Purchasing Guidelines, Policies and Procedures.

ITEM 1

CP01562

Erie County Water Authority
Purchasing System
Master Purchase Order Board Approval Report
May 28, 2015 List No: 2015-21

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Item No.	Master Number	P/O Vendor	Description and	Date	Amount
1	2015003 Amen # 1		GOODYEAR TIRES EXTEND MPO FOR 1 ADDITIONAL YEAR GOODYEAR SERVICE STORES (WALDEN AVE) * Amount reflects new MPO limit * New MPO thru effective date: 5/15/2016 (Original 5/15/2015)	5/19/2015	40,000.00
2	4963-14 Amen # 1		INSPECTION & REPAIR OF OVERHEAD CRANES EXTEND CONTRACT FOR A PERIOD OF 1 YEAR. SIMMERS CRANE DESIGN & SERVICES * Amount reflects new MPO limit * New MPO thru effective date: 6/30/2016 (Original 6/30/2015)	5/15/2015	83,940.00

Report Totals: 2 123,940.00 **

ITEM 2 - Master Purchase Order Releases, Purchase Orders and Purchase Order Amendments:

Motion by Mr. Anderson seconded by Mr. Schad and carried to approve for payment of Master Purchase Order Nos., Purchase Order Nos. and Purchase Order Amendments as attached after certification by the Comptroller that the orders are in accordance with the quotations and that the Director of Administration be authorized to execute the above and all associated documents after certifying that they are in conformity with applicable laws and the Authority's By-Laws and Purchasing Guidelines, Policies and Procedures.

ITEM 2

CP02562

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Section: 1 Master P/O Releases

Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.1	0313-13	21	BUFFALO WATER PURCHASED MAY 2015 ECHA - TX & LANG INT 03/27/15-04/28/15 BUFFALO WATER BOARD Effective 7/31/2013 Thru 6/30/2023	6/08/2015	7,247.92
			Master P/O Amt Total Releases Open Amount		
			500,000.00 194,745.09 305,254.91		
1.2	0609-EE5	16	CONT-EE-005 - SERVICES ENDING 5/02/15 ENG DEPT - GEOGRAPHIC INFORMATION SYSTEM CONSULTANT ECOLOGY AND ENVIRONMENT INC Effective 1/01/2014 Thru 3/31/2017	6/08/2015	8,709.00
			Master P/O Amt Total Releases Open Amount		
			450,000.00 186,696.00 284,304.00		
1.3	0962-HT005	60	COMPUTER SER. FOR MAY 2015 DATA PROCESSING HI-TECH SERVICES INC (LACKAWANNA) Effective 6/01/2010 Thru 5/31/2016	6/08/2015	23,676.00
			Master P/O Amt Total Releases Open Amount		
			1,975,650.00 1,573,493.50 402,156.50		
1.4	1053-13CL	68	LIQUID CHLORINE VAN DE WATER JCI JONES CHEMICALS (CALEDONIA NY) Effective 1/01/2013 Thru 12/31/2015	6/08/2015	4,248.00
			Master P/O Amt Total Releases Open Amount		
			477,900.00 327,096.00 150,804.00		
1.5	1053-15	53	CAUSTIC SODA ST POINT 5/29/15 JCI JONES CHEMICALS INC Effective 11/01/2013 Thru 10/31/2015	6/08/2015	6,593.36
			Master P/O Amt Total Releases Open Amount		
			648,240.00 350,884.72 297,355.28		
1.6	1053-15	54	CAUSTIC SODA VAN DE WATER JCI JONES CHEMICALS INC Effective 11/01/2013 Thru 10/31/2015	6/08/2015	6,417.70
			Master P/O Amt Total Releases Open Amount		
			648,240.00 357,346.68 290,893.32		

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1.7	1101-14	101	WATER MAIN MATERIALS CONT. ECMA K & S CONTRACTORS SUPPLY INC Effective 1/01/2014 Thru 12/31/2015 Master P/O Amt Total Releases Open Amount 600,000.00 323,909.05 276,090.95	6/08/2015	1,630.80
1.8	1101-14	102	WATER MAIN MATERIALS CONT. ECMA K & S CONTRACTORS SUPPLY INC Effective 1/01/2014 Thru 12/31/2015 Master P/O Amt Total Releases Open Amount 600,000.00 324,490.45 275,509.55	6/08/2015	581.40
1.9	1101-14	103	WATER MAIN MATERIALS CONT. ECMA K & S CONTRACTORS SUPPLY INC Effective 1/01/2014 Thru 12/31/2015 Master P/O Amt Total Releases Open Amount 600,000.00 324,663.55 275,336.45	6/08/2015	173.10
1.10	1101-14	104	WATER MAIN MATERIALS CONT. ECMA K & S CONTRACTORS SUPPLY INC Effective 1/01/2014 Thru 12/31/2015 Master P/O Amt Total Releases Open Amount 600,000.00 326,975.55 273,024.45	6/08/2015	2,312.00
1.11	1214-14	63	WATER MAIN MATERIALS CONT. ECMA LOCK CITY SUPPLY INC Effective 1/01/2014 Thru 12/31/2015 Master P/O Amt Total Releases Open Amount 600,000.00 347,481.76 252,518.24	6/08/2015	24.00
1.12	1214-14	64	WATER MAIN MATERIALS CONT. ECMA LOCK CITY SUPPLY INC Effective 1/01/2014 Thru 12/31/2015 Master P/O Amt Total Releases Open Amount 600,000.00 349,792.56 250,207.44	6/08/2015	2,310.80

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Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.13	1401-15	122	3943-447-08 E.AURORA PUMP STN MAY 2015 ECMA NATIONAL FUEL Effective 1/01/2015 Thru 12/31/2016 Master P/O Amt Total Releases Open Amount 150,000.00 52,965.51 97,034.49	6/08/2015 NEW YORK STATE CONTRACT	35.98
1.14	1401-15	123	3602-741-03 WINDOM PUMP STATION MAY 2015 ECMA NATIONAL FUEL Effective 1/01/2015 Thru 12/31/2016 Master P/O Amt Total Releases Open Amount 150,000.00 53,082.16 96,917.84	6/08/2015 NEW YORK STATE CONTRACT	116.65
1.15	1401-15	124	3942-118-10 HAMBURG PUMP STATION MAY'15 ECMA NATIONAL FUEL Effective 1/01/2015 Thru 12/31/2016 Master P/O Amt Total Releases Open Amount 150,000.00 53,100.01 96,899.99	6/08/2015 NEW YORK STATE CONTRACT	17.85
1.16	1401-15	125	3965-162-02 VAN DEWATER RAW WATER MAY'15 ECMA NATIONAL FUEL Effective 1/01/2015 Thru 12/31/2016 Master P/O Amt Total Releases Open Amount 150,000.00 53,583.49 96,416.51	6/08/2015 NEW YORK STATE CONTRACT	483.48
1.17	1401-15	126	4704-025-04 CLARK ST. PUMP MAY 2015 ECMA NATIONAL FUEL Effective 1/01/2015 Thru 12/31/2016 Master P/O Amt Total Releases Open Amount 150,000.00 53,615.33 96,384.67	6/08/2015 NEW YORK STATE CONTRACT	31.84
1.18	1401-15	127	3746-809-10 STURGEON POINT MAY 2015 ECMA NATIONAL FUEL Effective 1/01/2015 Thru 12/31/2016 Master P/O Amt Total Releases Open Amount 150,000.00 54,143.94 95,856.06	6/08/2015 NEW YORK STATE CONTRACT	528.61

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1.19	1401-15	128	3758-686-06 VAN DE WATER MAY 2015 ECMA NATIONAL FUEL Effective 1/01/2015 Thru 12/31/2016 Master P/O Amt Total Releases Open Amount 150,000.00 54,671.14 95,328.86	6/08/2015 NEW YORK STATE CONTRACT	527.20
1.20	1401-15	129	3941-649-06 BALL PUMP STATION MAY 2015 ECMA NATIONAL FUEL Effective 1/01/2015 Thru 12/31/2016 Master P/O Amt Total Releases Open Amount 150,000.00 54,983.29 95,016.71	6/08/2015 NEW YORK STATE CONTRACT	312.15
1.21	1401-15	130	3270-423-02 VUKELIC PUMP & S/C MAY 2015 ECMA NATIONAL FUEL Effective 1/01/2015 Thru 12/31/2016 Master P/O Amt Total Releases Open Amount 150,000.00 55,249.95 94,750.05	6/08/2015 NEW YORK STATE CONTRACT	266.66
1.22	1405-15	14	SHAW RAMP PARKING - 2015 3279 GROUP INC ECMA 3279 GROUP INC Effective 1/01/2015 Thru 12/31/2015 Master P/O Amt Total Releases Open Amount 7,000.00 3,419.50 3,580.50	6/08/2015	315.00
1.23	1407-15	161	1001-2771-639 HORNER PUMP STN MAY 2015 ECMA NYSEG Effective 1/01/2015 Thru 12/31/2015 Master P/O Amt Total Releases Open Amount 330,000.00 112,607.40 217,392.60	6/08/2015	2,603.91
1.24	1407-15	162	1001-2774-484 WINDON PUMP STN MAY 2015 ECMA NYSEG Effective 1/01/2015 Thru 12/31/2015 Master P/O Amt Total Releases Open Amount 330,000.00 117,206.16 212,793.84	6/08/2015	4,598.76

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1.25	1411-15	70	716-947-4252 STURGEON PT. JUNE 2015 ECMA VERIZON (P O BOX 15124) Effective 1/01/2015 Thru 12/21/2015 Master P/O Amt Total Releases Open Amount 126,000.00 9,000.24 116,999.76	6/08/2015	180.25
1.26	1411-15	71	716-685-6728 HELP DESK CO LINE JUNE 2015 ECMA VERIZON (P O BOX 15124) Effective 1/01/2015 Thru 12/21/2015 Master P/O Amt Total Releases Open Amount 126,000.00 9,156.58 116,843.42	6/08/2015	156.34
1.27	1415-15	103	63798-89000 LIGHTHOUSE @ S.P. MAY 2015 ECMA NATIONALGRID (POB 11742 NEWARK) Effective 1/01/2015 Thru 12/31/2015 Master P/O Amt Total Releases Open Amount 1,000,000.00 277,045.39 722,954.61	6/08/2015	24.95
1.28	1415-15	104	38175-45111 TX & LANG METER PIT MAY 2015 ECMA NATIONALGRID (POB 11742 NEWARK) Effective 1/01/2015 Thru 12/31/2015 Master P/O Amt Total Releases Open Amount 1,000,000.00 277,124.09 722,875.91	6/08/2015	78.70
1.29	1415-15	105	34575-36107 WEHRLT TANK MAY 2015 ECMA NATIONALGRID (POB 11742 NEWARK) Effective 1/01/2015 Thru 12/31/2015 Master P/O Amt Total Releases Open Amount 1,000,000.00 277,172.14 722,827.86	6/08/2015	48.05
1.30	1415-15	106	61552-94103 S/C STREET LIGHT MAY 2015 ECMA NATIONALGRID (POB 11742 NEWARK) Effective 1/01/2015 Thru 12/31/2015 Master P/O Amt Total Releases Open Amount 1,000,000.00 277,181.43 722,818.57	6/08/2015	9.29

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1.31	1415-15	107	59387-58103 VAN DEWATER RAW WATER MAY '15 ECMA NATIONALGRID (POB 11742 NEWARK) Effective 1/01/2015 Thru 12/31/2015 Master P/O Amt Total Releases Open Amount 1,000,000.00 281,903.16 718,096.84	6/08/2015	4,721.73
1.32	1415-15	108	85187-47109 S/C & VUKELIC STN MAY 2015 ECMA NATIONALGRID (POB 11742 NEWARK) Effective 1/01/2015 Thru 12/31/2015 Master P/O Amt Total Releases Open Amount 1,000,000.00 283,438.74 716,561.26	6/08/2015	1,535.58
1.33	1415-15	109	98791-39106 BALL PUMP STATION MAY 2015 ECMA NATIONALGRID (POB 11742 NEWARK) Effective 1/01/2015 Thru 12/31/2015 Master P/O Amt Total Releases Open Amount 1,000,000.00 290,006.56 709,993.44	6/08/2015	6,567.82
1.34	1903-15EL	5	ELLCOTT SQUARE ELECTRICITY - 2015 ELLCOTT SQUARE, 10 ELLCOTT SQ. COURT 10 ELLCOTT SQUARE COURT (ELECTRICITY) Effective 1/01/2015 Thru 12/31/2015 Master P/O Amt Total Releases Open Amount 55,000.00 13,255.65 41,744.35	6/08/2015	2,699.38
1.35	1903-17	44	RENT PAYMENTS TO ELLCOTT SQUARE-5 YEAR ADMINISTRATION ELLCOTT GROUP LLC Effective 5/01/2012 Thru 4/30/2017 Master P/O Amt Total Releases Open Amount 1,125,000.00 722,967.83 402,032.17	6/08/2015	18,210.00
1.36	200735	238	ES MAIN COPY MAY 2015 ELL SQ(2), SRVCTR(3), LAB(1) XEROX CORPORATION (POB 827598) Effective 1/01/2012 Thru 12/31/2016 Master P/O Amt Total Releases Open Amount 64,499.74 39,696.25 24,803.49	6/08/2015 ERIE COUNTY CONTRACT	295.83

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1.37	200735	239	ES ACCOUNTING MAY 2015 ELL SQR(2), SRVCTR(3), LAB(1) XEROX CORPORATION (POB 827598) Effective 1/01/2012 Thru 12/31/2016	6/08/2015 ERIE COUNTY CONTRACT	169.84
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			64,499.74 39,866.09 24,633.65		
1.38	200735	240	SC DESIGN MAY 2015 ELL SQR(2), SRVCTR(3), LAB(1) XEROX CORPORATION (POB 827598) Effective 1/01/2012 Thru 12/31/2016	6/08/2015 ERIE COUNTY CONTRACT	109.96
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			64,499.74 39,976.05 24,523.69		
1.39	200735	241	SC COPY ROOM MAY 2015 ELL SQR(2), SRVCTR(3), LAB(1) XEROX CORPORATION (POB 827598) Effective 1/01/2012 Thru 12/31/2016	6/08/2015 ERIE COUNTY CONTRACT	109.96
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			64,499.74 40,086.01 24,413.73		
1.40	200735	242	WQ/VW LAB MAY 2015 ELL SQR(2), SRVCTR(3), LAB(1) XEROX CORPORATION (POB 827598) Effective 1/01/2012 Thru 12/31/2016	6/08/2015 ERIE COUNTY CONTRACT	109.96
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			64,499.74 40,195.97 24,303.77		
1.41	200735	243	SC DISPATCH MAY 2015 ELL SQR(2), SRVCTR(3), LAB(1) XEROX CORPORATION (POB 827598) Effective 1/01/2012 Thru 12/31/2016	6/08/2015 ERIE COUNTY CONTRACT	109.96
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			64,499.74 40,305.93 24,193.81		
1.42	200753	38	PM SERVICE AGREEMENT AND CALIBRATION WATER QUALITY STURGEON POINT VAN DE WATER PRECISION SCALE & BALANCE (LANCASTER) Effective 7/01/2012 Thru 6/30/2015	6/08/2015	1,077.00
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			33,000.00 19,698.00 13,302.00		

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1.43	200753	39	PM SERVICE AGREEMENT AND CALIBRATION WATER QUALITY STURGEON POINT VAN DE WATER PRECISION SCALE & BALANCE (LANCASTER) Effective 7/01/2012 Thru 6/30/2015 Master P/O Amt Total Releases Open Amount 33,000.00 20,528.00 12,472.00	6/08/2015	830.00
1.44	200776	75	PEST / RODENT CONTROL SERVICE CENTER ASHLAND PEST CONTROL INC Effective 1/01/2013 Thru 5/31/2015 Master P/O Amt Total Releases Open Amount 5,000.00 4,815.00 185.00	6/08/2015 ERIE COUNTY CONTRACT	55.00
1.45	2013012	53	CARBON DIOXIDE KEEPFILL PROGRAM VAN DE WATER PLANT IRISH CARBONIC & WELDING CORP Effective 10/28/2013 Thru 10/27/2016 Master P/O Amt Total Releases Open Amount 8,000.00 4,422.81 3,577.19	6/08/2015	129.88
1.46	2014011	45	E.S.CABLE ACCT.#202-210981901-001 JUN'15 SERVICE CENTER - ESB TIME WARNER CABLE (P.O.BOX 70872) Effective 5/23/2014 Thru 5/22/2017 Master P/O Amt Total Releases Open Amount 247,640.00 70,746.23 176,893.77	6/08/2015 NEW YORK STATE CONTRACT	98.91
1.47	2015010	28	AUTO PARTS -CAR QUEST/ADVANCE AUTO PARTS VEHICLE MAINTENANCE ADVANCE AUTO PARTS PROFESSIONAL Effective 2/01/2015 Thru 6/27/2017 Master P/O Amt Total Releases Open Amount 9,999.00 1,275.25 8,723.75	6/08/2015	35.28
1.48	2030-15	20	DELIVERY SERVICES 2015 STURGEON POINT UNITED PARCEL SERVICE Effective 1/01/2015 Thru 3/20/2016 Master P/O Amt Total Releases Open Amount 5,000.00 1,119.21 3,880.79	6/08/2015 NEW YORK STATE CONTRACT	54.47

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1.49	2057-14	52	WATER MAIN MATERIALS CONT. ECMA THE VELLANO CORPORATION Effective 1/01/2014 Thru 12/31/2015 Master P/O Amt Total Releases Open Amount 600,000.00 306,914.68 293,085.32	6/08/2015 ECMA SUPPLIER CONTRACT	1,100.00
1.50	2405-13	20	PUBLIC/GOVERNMENT RELATIONS SERVICES PROFESSIONAL SERVICES P.R. E-3 COMMUNICATIONS INC (43 COURT ST) Effective 10/01/2013 Thru 9/30/2016 Master P/O Amt Total Releases Open Amount 270,000.00 153,391.81 116,608.19	6/08/2015 CONSULTANT	7,600.00
1.51	2604-15UNI	70	UNIFORM SERVICE STURGEON POINT 5/28/15 STURGEON POINT CINTAS CORPORATION (5740 GENESEE LANC Effective 2/01/2015 Thru 3/31/2017 Master P/O Amt Total Releases Open Amount 75,000.00 5,950.21 69,049.79	6/08/2015 NONE	93.06
1.52	2604-15UNI	71	TOWEL, UNIFORM SERVICE VDM & WQ 5/28/15 ECMA CINTAS CORPORATION (5740 GENESEE LANC Effective 2/01/2015 Thru 3/31/2017 Master P/O Amt Total Releases Open Amount 75,000.00 6,049.48 68,950.52	6/08/2015 NONE	99.27
1.53	2604-15UNI	72	UNIFORM SERVICE STURGEON POINT 6/03/15 STURGEON POINT CINTAS CORPORATION (5740 GENESEE LANC Effective 2/01/2015 Thru 3/31/2017 Master P/O Amt Total Releases Open Amount 75,000.00 6,142.54 68,857.46	6/08/2015 NONE	93.06
1.54	2604-15UNI	74	TOWEL, UNIFORM SERVICE CONTROL 6/01/15 ECMA CINTAS CORPORATION (5740 GENESEE LANC Effective 2/01/2015 Thru 3/31/2017 Master P/O Amt Total Releases Open Amount 75,000.00 6,343.58 68,656.42	6/08/2015 NONE	124.72

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1.55	2604-15UNI	77	TOMEL. UNIFORM SERVICE VDN & WQ ECMA CINTAS CORPORATION (5740 GENESEE LANE) Effective 2/01/2015 Thru 3/31/2017 Master P/O Amt Total Releases Open Amount 75,000.00 6,479.65 68,520.35	6/04/15 6/08/2015 NONE	99.27
1.56	2642-15	4	MAINTENANCE CONTRACT ECMA OWNED COPIER ECMA SERVICE CENTER COPIER FAX BUSINESS TECHNOLOGIES INC Effective 1/01/2015 Thru 12/31/2015 Master P/O Amt Total Releases Open Amount 1,100.00 31.29 1,068.71	6/08/2015	7.45
1.57	4121-14	68	WATER MAIN MATERIALS CONT. ECMA EVERETT J PRESCOTT INC (BLASDELL, NY) Effective 1/01/2014 Thru 12/31/2015 Master P/O Amt Total Releases Open Amount 200,000.00 94,216.42 105,783.58	6/08/2015	3,463.12
1.58	4801-12	36	ELEVATOR INSPECTION, REPAIR, IMPROVEMENT STP & SC MONTHLY CHECKS MAY 2015 D C B ELEVATOR CO INC Effective 10/01/2012 Thru 12/31/2015 Master P/O Amt Total Releases Open Amount 161,329.00 58,293.55 103,035.45	6/08/2015 CONTRACTOR	658.00
1.59	5291-MP77A	8	MP-77A, PAYMENT NO. 8, THROUGH 4/30/15 VAN DE WATER PLANT AND BALL STATION FREY ELECTRIC CONSTRUCTION CO INC Effective 5/29/2014 Thru 3/31/2016 Master P/O Amt Total Releases Open Amount 1,990,000.00 494,170.98 1,495,829.02	6/08/2015 CONTRACTOR	11,124.50
1.60	5658-16	186	LIGHTING REPAIRS ELLCOTT SQUARE O'CONNELL ELECTRIC CO (BUFFALO) Effective 6/01/2014 Thru 5/31/2016 Master P/O Amt Total Releases Open Amount 1,468,450.00 771,962.58 696,487.42	6/08/2015 CONTRACTOR	169.10

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1.61	5674-16-#2	10	RESTORATION REPAIRS - AREA #2 ECMA OCCHINO CORP Effective 4/01/2014 Thru 12/31/2016 Master P/O Amt Total Releases Open Amount 2,561,750.30 846,689.73 1,715,060.57	6/08/2015 RESTORATION CONTRACT	134,817.89
1.62	6209-14	175	POLYALUMINUM CHLORIDE COAGULANT VDW 5/29/15 KEHIRA WATER SOLUTIONS INC Effective 7/01/2012 Thru 6/30/2015 Master P/O Amt Total Releases Open Amount 1,365,349.82 1,096,265.94 269,083.88	6/08/2015	5,267.34
1.63	6209-14	176	POLYALUMINUM CHLORIDE 06/02/2015 ST. POINT KEHIRA WATER SOLUTIONS INC Effective 7/01/2012 Thru 6/30/2015 Master P/O Amt Total Releases Open Amount 1,365,349.82 1,101,711.12 263,638.70	6/08/2015	5,445.18
1.64	6209-14	177	POLYALUMINUM CHLORIDE COAGULANT VDW PLANTS KEHIRA WATER SOLUTIONS INC Effective 7/01/2012 Thru 6/30/2015 Master P/O Amt Total Releases Open Amount 1,365,349.82 1,106,971.44 258,378.38	6/08/2015	5,260.32
1.65	6449-15	73	GROUP DT-5541 & DT-5542 INV #ECMA052315 ECMA LABOR-MANAGEMENT HEALTHCARE (DIRECT DEP) Effective 1/01/2015 Thru 12/31/2015 Master P/O Amt Total Releases Open Amount 5,000,000.00 1,818,981.03 3,181,018.97	6/08/2015	2,198.00
1.66	6449-15	74	GROUP 00400674 05/25/15-05/31/15 ECMA PS079386 LABOR-MANAGEMENT HEALTHCARE (DIRECT DEP) Effective 1/01/2015 Thru 12/31/2015 Master P/O Amt Total Releases Open Amount 5,000,000.00 1,851,476.11 3,148,523.89	6/08/2015	32,495.08

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Section: 1 Master P/O Releases

Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.67	6449-15	76	RETIREE ENCOMPASS 65 AND PASSPORT PPO ECMA JUNE 2015 LABOR-MANAGEMENT HEALTHCARE (DIRECT DEP) Effective 1/01/2015 Thru 12/31/2015 Master P/O Amt Total Releases Open Amount 5,000,000.00 1,874,488.27 3,125,511.73	6/08/2015	20,974.16
1.68	6952-15FEE	7	MONTHLY ADMINISTRATION FEE-JUNE 2015 PAYROLL PRO-FLEX ADMINISTRATORS, LLC Effective 12/01/2014 Thru 12/31/2017 Master P/O Amt Total Releases Open Amount 30,000.00 1,182.00 28,818.00	6/08/2015	156.00
1.69	8026-15-#1	2	SMALL SERVICES CONTRACT- AREA NO.1 ECMA SERVICE AREA NO.1 (NORTH AREA) NICHOLS LONG & MOORE CONST CORP Effective 2/01/2015 Thru 8/31/2017 Master P/O Amt Total Releases Open Amount 2,184,125.00 164,644.49 2,019,480.51	6/08/2015	87,281.24
Total Master P/O Releases:				69	429,707.07

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Section: 2 Purchase Orders

Item No.	Purchase Order No.	Description and Vendor	Date	Amount
2.1	AE615-0013	OFFICE SUPPLIES INFORMATION SERVICES STAPLES ADVANTAGE (STATE CONTRACT)	6/08/2015 NEW YORK STATE CONTRACT	204.92
2.2	GJL15-0070	IBM MAINTENANCE - 2ND QUARTER 2015 DATA PROCESSING IBM - ALBANY (STATE ST ALBANY)	6/08/2015	205.20
2.3	GJL15-0071	DOOR ACCESS SERVICE REPAIR SERVICE CENTER STANLEY SECURITY SOLUTIONS	6/08/2015 NEW YORK STATE CONTRACT	155.70
2.4	GJL15-0072	DOOR ACCESS SERVICE REPAIR SERVICE CENTER STANLEY SECURITY SOLUTIONS	6/08/2015	103.09
2.5	GJL15-0073	DOOR ACCESS SERVICE REPAIR SERVICE CENTER STANLEY SECURITY SOLUTIONS	6/08/2015 NEW YORK STATE CONTRACT	103.80
2.6	GJL15-0074	TONER FOR LEXMARK T640 PRINTER ECMA STAPLES ADVANTAGE (STATE CONTRACT)	6/08/2015 NEW YORK STATE CONTRACT	998.22
2.7	GJM15-0029	NEW VEHICLES TRUCKS 4,12,15,100 VARIOUS DEPARTMENTS JOE BASIL CHEVROLET INC	6/08/2015 NEW YORK STATE CONTRACT	116,913.60
2.8	GJM15-0030	NEW VEHICLE TRUCK 99 VARIOUS DEPARTMENTS JOE BASIL CHEVROLET INC	6/08/2015 NEW YORK STATE CONTRACT	34,446.56
2.9	GJM15-0033	NEW VEHICLE TRUCK 90 VARIOUS DEPARTMENTS JOE BASIL CHEVROLET INC	6/08/2015 NEW YORK STATE CONTRACT	27,276.88
2.10	GJM15-0034	MEMBERSHIP RENEWAL - MES DUST DISTRIBUTION AMERICAN PUBLIC WORKS ASSOC (KANSAS CITY)	6/08/2015	194.00

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Section: 2 Purchase Orders

<u>Item No.</u>	<u>Purchase Order No.</u>	<u>Description and Vendor</u>	<u>Date</u>	<u>Amount</u>
2.11	JJM15-0018	TOC ANALYSIS TREATMENT PLANTS Q C LABORATORIES INC	6/08/2015	1,275.00
2.12	JJM15-0023	TRAINING MANUALS FOR WATER TREATMENT SERVICE CENTER UNIVERSITY ENTERPRISES INC	6/08/2015	490.00
2.13	JJM15-0025	SCADA UPGRADE IFIX AND TERMINAL SERVICE VAN DE WATER APPLIED SCIENCES GROUP	6/08/2015	5,425.00
2.14	JJM15-0114	16" X 10" SS TAP SLEEVE CONTRACTOR JOB LOCK CITY SUPPLY INC	6/08/2015	2,420.00
2.15	JJM15-0115	30" COUPLING X 10" LONG LINE MAINTENANCE LOCK CITY SUPPLY INC	6/08/2015	1,520.00
2.16	JJM15-0116	FIBERGLASS LADDERS ECHA GRAINGER (BUFFALO)	6/08/2015	2,603.75
2.17	JJM15-0117	MAXIFLEX DOT GLOVES ECHA RAF SUPPLY INC	6/08/2015	1,336.32
2.18	JJM15-0122	TOOLS, MISCELLANEOUS ECHA GRAINGER (BUFFALO)	6/08/2015	595.44
2.19	LJM15-0021	SOC'S (SPECIFIC ORGANIC COMPOUNDS) WATER QUALITY PACE ANALYTICAL SERVICES INC	6/08/2015	1,600.00
2.20	LJM15-0038	RECONFIGURE CUBICLES A SECTION ELLCOTT SQUARE THE PRENTICE GROUP OF NY INC.	6/08/2015	1,320.00

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Item No.	Purchase Order No.	Description and Vendor	Date	Amount
2.21	LJM15-0058	DATA PROCESSING TABLE REPAIR ELLICOTT SQUARE REHAB THE PRENTICE GROUP OF NY INC.	6/08/2015	281.00
2.22	LJM15-0059	NEW VEHICLES TRUCKS 24.48 VARIOUS LOACTIONS JOE BASIL CHEVROLET INC	6/08/2015 NEW YORK STATE CONTRACT	58,080.73
2.23	LJM15-0060	NEW VEHICLE TRUCK 22 VARIOUS LOACTIONS DELACY FORD INC (TRANSIT RD ELMA)	6/08/2015 NEW YORK STATE CONTRACT	28,737.26
2.24	LJM15-0061	NEW VEHICLES TRUCKS 20.107 VARIOUS LOACTIONS DELACY FORD INC (TRANSIT RD ELMA)	6/08/2015 NEW YORK STATE CONTRACT	56,726.50
2.25	LJM15-0063	TYVEK LABELS WATER QUALITY AUTOMATED BUSINESS FORMS (EAST AURORA)	6/08/2015	817.00
2.26	LJM15-0066	T8 U BEND LIGHTING 6 IN SPACING ECMA GRAINGER (BUFFALO)	6/08/2015	336.96
2.27	LJM15-0068	CUT TABLE AT ELLICOTT SQUARE ELLICOTT SQUARE THE PRENTICE GROUP OF NY INC.	6/08/2015	550.00
2.28	LJM15-0070	THERMO SAFE CORRUGATED CONTAINERS WATER QUALITY FISHER SCIENTIFIC	6/08/2015 NEW YORK STATE CONTRACT	84.15
2.29	POM15-0065	SPRAY NOZZLE RICE HILL TANK BETE FOG NOZZLE, INC.	6/08/2015	284.39
2.30	POM15-0069	SERVICE PARTS WASHER CONTROL MAINT. 05/27/2014 SAFETY-KLEEN SYSTEMS INC	6/08/2015	358.09

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<u>Item No.</u>	<u>Purchase Order No.</u>	<u>Description and Vendor</u>	<u>Date</u>	<u>Amount</u>
2.31	PDH15-0070	REPAIR PIPE DRAINS ON MAINS GUENTHER STATION ERB CO INC	6/08/2015	619.53
2.32	RFB15-0061	POTASSIUM MIXER REPAIR PARTS STURGEON POINT SPX FLOW US,LLC LIGHTNIN & PLENTY MIXERS	6/08/2015	640.00
2.33	RFB15-0062	SQUARE TUBE BASIN LADDERS GRAINGER (BUFFALO)	6/08/2015	65.70
2.34	RFB15-0063	MISC. HARDWARE SUPPLIES MAY 2015 STURGEON POINT EVANS ACE HARDWARE (ERIE RD DERBY)	6/08/2015	482.59
2.35	SDB15-0259	BACKHOE PARTS LINE MAINT. MILTON CAT	6/08/2015 NONE	266.16
2.36	SDB15-0261	VEHICLE PARTS VEHICLE MAINT. REGIONAL INTERNATIONAL - BUFFALO	6/08/2015 NONE	203.20
2.37	SDB15-0262	VEHICLE PARTS VEHICLE MAINT. REGIONAL INTERNATIONAL - BUFFALO	6/08/2015 NONE	177.16
2.38	SFN15-0012	CONCRETE SEALER AND PAINT NORTH BOSTON AND KELLER STA EXTERIOR THE SHERWIN WILLIAMS COMPANY	6/08/2015 ERIE COUNTY CONTRACT	183.31
2.39	SLZ15-0090	EXP REIM - J HERBST ECMA - TOOL ALLOWANCE 2015/16 JOHN H HERBST	6/08/2015	150.00
2.40	SLZ15-0092	RESTORATION CLAIM - GACEK ACCOUNTING ROBERT GACEK	6/08/2015	42.70

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Item No.	Purchase Order No.	Description and Vendor	Date	Amount
2.41	SLZ15-0093	RESTORATION CLAIM - DUDKOWSKI ACCOUNTING RICHARD DUDKOWSKI	6/08/2015	32.50
2.42	SLZ15-0094	RESTORATION CLAIM - O'REILLY ACCOUNTING KEVIN O'REILLY	6/08/2015	41.00
2.43	SLZ15-0095	GENERAL LEGAL SERVICES LEGAL - BIALEK V.ECMA JAECKLE FLEISCHMANN & MUGEL LLP	6/08/2015	6,525.00
2.44	SLZ15-0096	LEGAL NOTICE - BID ADVERTISEMENT LEGAL AD PROJECT NO: 201500031 BUSINESS FIRST OF BUFFALO (CHICAGO IL)	6/08/2015	186.45
2.45	TAT15-0065	SUNSCREEN TOWELETTES SPF 30 LINE MAINTENACE DIVAL SAFETY EQUIPMENT INC	6/08/2015	87.52
2.46	TAT15-0070	BEE KILLER ECMA TRIAD SYNERGY GROUP INC	6/08/2015	897.60
2.47	TAT15-0071	FREE CHLORINE TEST DISPENSER ECMA USA BLUEBOOK	6/08/2015	615.24
2.48	TAT15-0075	JANITORIAL SUPPLIES ECMA STAPLES ADVANTAGE (STATE CONTRACT)	6/08/2015 NEW YORK STATE CONTRACT	275.06
2.49	TJM15-0027	MALE BRASS ADAPTORS FOR SLUDGE PLANT VAN DE WATER ERB CO INC	6/08/2015	17.50
2.50	TJM15-0028	MISSING HANDLE FOR CONFINED SPACE TRIPOD VAN DE WATER DIVAL SAFETY EQUIPMENT INC	6/08/2015	148.00
Total Purchase Orders:			50	357,099.78

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VI. - UNFINISHED BUSINESS (NONE)

VII. - NEW BUSINESS (RESOLUTIONS 3-12)

ITEM 3 - AUTHORIZATION TO SOLICIT REQUEST FOR PROPOSALS FOR BILL PRESENTATION, PRINTING AND MAILING SERVICES, PROJECT NO. 201500141

Motion by Mr. Anderson seconded by Mr. Schad

WHEREAS, Pursuant to Article V, Title 3, Section 1053 of the Public Authorities Law, the Erie County Water Authority ("Authority") has the authority to contract for expert professional services; and

WHEREAS, Article III, Section 6 of the Authority's By-Laws grants to the Authority the right to contract for expert professional services; and

WHEREAS, The Authority deems it necessary to issue a Request for Proposal ("RFP") to qualified firms to provide bill presentation, printing and mailing services; and

WHEREAS, The proposals received by the Authority will be evaluated in accordance with the terms of the RFP, and a professional services contract will be negotiated and executed with the successful offerer; and

WHEREAS, The RFP for bill presentation, printing and mailing services will be conducted pursuant to the enacted legislation, New York State Finance Law §§ 139-j and 139-k and the Authority's Purchasing Guidelines, Policies and Procedures; and

WHEREAS, Steven V. D'Amico, Business Office Manager, will be the designated contact person for the RFP with the adoption of this resolution; and

WHEREAS, Robert J. Lichtenthal, Jr., Deputy Director, recommends that the Board approve the RFP;

NOW, THEREFORE BE IT RESOLVED:

The Authority is hereby authorized to issue a RFP to qualified firms to provide bill presentation, printing and mailing services.

Ayes: Three; Commrs. Jann, Schad and Anderson
Noes: None

ITEM 4 - AUTHORIZATION TO ACCEPT PROPOSAL OF SPAULDING GREEN, LLC FOR THE CONSTRUCTION AND INSTALLATION OF APPROXIMATELY 1,030 LINEAR FEET OF EIGHT-INCH C-900 PVC WATERMAIN, TWO HYDRANTS AND APPURTENANCES IN SPAULDING GREEN SUBDIVISION, PHASE 11, TOWN OF CLARENCE, NEW YORK, PROJECT NO. 201400077, EC NO. 6680

Motion by Mr. Anderson seconded by Mr. Schad

WHEREAS, The Erie County Water Authority ("Authority") desires to enter into a Main Extension Agreement (Builder-Contractor-Developer) with Spaulding Green, LLC for the construction and installation of approximately 1,030 linear feet of eight-inch C-900 PVC watermain, two hydrants and appurtenances in Spaulding Green Subdivision, Phase 11, Town of Clarence, New York; and

WHEREAS, The materials, work, labor and services for said installation shall be supplied and paid for by the applicant; and

WHEREAS, Said installation of main and hydrants has been assigned Work Authorization No. EC-6680; and

WHEREAS, Wesley C. Dust, P.E., Executive Engineer advised that the materials, work, labor and services for said installations, as proposed to be supplied and installed by the applicant, meet with the Authority's specifications;

NOW, THEREFORE, BE IT RESOLVED:

That the Authority accepts the proposal of Spaulding Green, LLC for the construction and installation of approximately 1,030 linear feet of eight-inch C-900 PVC watermain, two hydrants and appurtenances in Spaulding Green Subdivision, Phase 11, Town of Clarence, New York; and be it further

RESOLVED: That the Chairman is hereby authorized to execute said Main Extension Agreement (Builder-Contractor-Developer) between the Authority and Spaulding Green, LLC covering the abovementioned subdivision.

Ayes: Three; Commrs. Jann, Schad and Anderson
Noes: None

ITEM 5 - AUTHORIZATION TO ACCEPT PROPOSAL OF GENTWOOD DEVELOPMENT, LLC FOR THE CONSTRUCTION AND INSTALLATION OF APPROXIMATELY 633 LINEAR FEET OF TWELVE-INCH DIP AND 1,043 TEN-INCH PVC WATERMAIN, THREE HYDRANTS, FOUR LINE VALVES AND APPURTENANCES IN ROXBERRY ESTATES PHASE 2, TOWN OF CLARENCE, NEW YORK, PROJECT NO. 200600035, EC NO.6713

Motion by Mr. Anderson seconded by Mr. Schad

WHEREAS, The Erie County Water Authority ("Authority") desires to enter into a Main Extension Agreement (Builder-Contractor-Developer) with Gentwood Development, LLC for the construction and installation of approximately 633 linear feet of twelve-inch DIP and 1,043 ten-inch PVC watermain, three hydrants, four line valves and appurtenances in Roxberry Estates Phase 2, Town of Clarence, New York; and

WHEREAS, The materials, work, labor and services for said installation shall be supplied and paid for by the applicant; and

WHEREAS, Said installation of main and hydrants has been assigned Work Authorization No. EC-6713; and

WHEREAS, Wesley C. Dust, P.E., Executive Engineer advised that the materials, work, labor and services for said installations, as proposed to be supplied and installed by the applicant, meet with the Authority's specifications;

NOW, THEREFORE, BE IT RESOLVED:

That the Authority accepts the proposal of Gentwood Development, LLC for the construction and installation of approximately 633 linear feet of twelve-inch DIP and 1,043 ten-inch PVC watermain, three hydrants, four line valves and appurtenances in Roxberry Estates Phase 2, Town of Clarence, New York; and be it further

RESOLVED: That the Chairman is hereby authorized to execute said Main Extension Agreement (Builder-Contractor-Developer) between the Authority and Gentwood Development, LLC covering the abovementioned subdivision.

Ayes: Three; Commrs. Jann, Schad and Anderson
Noes: None

ITEM 6 - AUTHORIZATION TO ACCEPT PROPOSAL OF WINDSOR RIDGE PARTNERS, LLC FOR THE CONSTRUCTION AND INSTALLATION OF APPROXIMATELY 2,870 LINEAR FEET OF EIGHT-INCH C-900 PVC WATERMAIN, FOUR HYDRANTS, TWO TWELVE-INCH BUTTERFLY VALVES, EIGHT EIGHT-INCH GATE VALVES AND APPURTENANCES IN HARRIS HILL SUBDIVISION, PHASE 1, TOWN OF CLARENCE, NEW YORK, PROJECT NO. 200500268, EC NO. 6645

Motion by Mr. Anderson seconded by Mr. Schad

WHEREAS, The Erie County Water Authority ("Authority") desires to enter into a Main Extension Agreement (Builder-Contractor-Developer) with Windsor Ridge Partners, LLC for the construction and installation of approximately 2,870 linear feet of eight-inch C-900 PVC watermain, four hydrants, two twelve-inch butterfly valves, eight eight-inch gate valves and appurtenances in Harris Hill Subdivision, Phase 1, Town of Clarence, New York; and

WHEREAS, The materials, work, labor and services for said installation shall be supplied and paid for by the applicant; and

WHEREAS, Said installation of main and hydrants has been assigned Work Authorization No. EC-6645; and

WHEREAS, Wesley C. Dust, P.E., Executive Engineer advised that the materials, work, labor and services for said installations, as proposed to be supplied and installed by the applicant, meet with the Authority's specifications;

NOW, THEREFORE, BE IT RESOLVED:

That the Authority accepts the proposal of Windsor Ridge Partners, LLC for the construction and installation of approximately 2,870 linear feet of eight-inch C-900 PVC watermain, four hydrants, two twelve-inch butterfly valves, eight eight-inch gate valves and appurtenances in Harris Hill Subdivision, Phase 1, Town of Clarence, New York; and be it further

RESOLVED: That the Chairman is hereby authorized to execute said Main Extension Agreement (Builder-Contractor-Developer) between the Authority and Windsor Ridge Partners, LLC covering the abovementioned subdivision.

Ayes: Three; Commrs. Jann, Schad and Anderson

Noes: None

**ITEM 7 - RATIFICATION OF THE INSTALLATION OF HYDRANTS AND VALVES
AND RETIREMENT OF EXISTING HYDRANTS AND VALVES - VARIOUS
LOCATIONS**

Motion by Mr. Anderson seconded by Mr. Schad

WHEREAS, The Engineering Department of the Erie County Water Authority ("Authority") advised that hydrants and valves were installed as part of the Authority's program to keep pace with improvements in fire fighting technology, as follows:

Replace existing valve at corner of Currier Avenue and Reiman Street, Village of Sloan with a new resilient seat valve on 3/3/15. Work done by ECWA forces under Work Authorization No. 107.200 6712.

Old valve originally installed in 1954 was scrapped and retired under Retirement Authorization No. R150006.

Replace existing valve Boll Street, Village of Sloan with a new Kennedy 6" resilient seat valve on 4/8/15. Work done by ECWA forces under Work Authorization No. 107.200 6719.

Old valve originally installed in 1920 was scrapped and retired under Retirement Authorization No. R150011.

Replace existing hydrant at opposite 15 Flohr Avenue, Town of West Seneca with a new 4' bury Clow hydrant on 4/20/15. Work done by ECWA forces under Work Authorization No. 107.200 6719.

Old hydrant originally installed in 1934 was scrapped and retired under Retirement Authorization No. R150018.

Replace existing hydrant at Summit Street and Dexter Street, City of Tonawanda with a new 5' bury Clow hydrant on 4/20/15. Work done by ECWA forces under Work Authorization No. 107.200 6727.

Old hydrant originally installed prior to 8/18/04 was scrapped and retired under Retirement Authorization No. R150019.

Replace existing hydrant at Madison St. & Linden Ave., Village of Lancaster with a new 5' bury Clow hydrant on 4/9/15. Work done by ECWA forces under Work Authorization No. 107.200 6720.

Old hydrant originally installed prior to 12/31/02 was scrapped and retired under Retirement Authorization No. R150012.

Replace existing hydrant at McKinley Parkway, City of Lackawanna with a new 6' bury Clow hydrant on 4/14/15. Work done by ECWA forces under Work Authorization No. 107.200 6722.

Old hydrant originally installed in 1971 was scrapped and retired under Retirement Authorization No. R150014.

Replace existing hydrant at opposite 6485 Strickler Road, Town of Clarence with a new 5' bury Clow hydrant on 4/9/15. Work done by ECWA forces under Work Authorization No. 107.200 6721.

Old hydrant originally installed prior to 10/1/99 was scrapped and retired under Retirement Authorization No. R150013.

Replace existing hydrant at opposite 10005 Martin Road, Town of Clarence with a new 5' bury Clow hydrant on 4/7/15. Work done by ECWA forces under Work Authorization No. 107.200 6718.

Old hydrant originally installed prior to 10/1/99 was scrapped and retired under Retirement Authorization No. R150010.

Replace existing hydrant at 3337 Lake Shore Road, Town of Hamburg with a new 6' bury Clow hydrant on 2/24/15. Work done by ECWA forces under Work Authorization No. 107.200 6715.

Old hydrant originally installed in 2004 was scrapped and retired under Retirement Authorization No. R150008

Replace existing hydrant at 4281 Fireside Drive, Town of Clarence with a new 5' bury Clow hydrant on 4/01/15. Work done by ECWA forces under Work Authorization No. 107.200 6716.

Old hydrant originally installed prior to 10/1/99 was scrapped and retired under Retirement Authorization No. R150009.

Replace existing hydrant at 204 Delamere Road, Town of Amherst with a new 5' bury Clow hydrant on 2/26/15. Work done by ECWA forces under Work Authorization No. 107.200 6711.

Old hydrant originally installed in 1957 was scrapped and retired under Retirement Authorization No. R150005; and

WHEREAS, Wesley C. Dust, P.E., Executive Engineer ratifies said installations and work;

NOW, THEREFORE, BE IT RESOLVED:

That the Authority approve the retirement of the abovementioned hydrants and valves at the abovementioned locations; and be it further

RESOLVED: That the installation of the new hydrants and valves in the abovementioned locations, as part of the Authority's continuing program to improve its facilities is hereby approved, ratified and confirmed.

Ayes: Three; Commrs. Jann, Schad and Anderson
Noes: None

**ITEM 8 - AUTHORIZATION TO AMEND THE ERIE COUNTY WATER
AUTHORITY'S ANNUAL CAPITAL BUDGET FOR FISCAL YEAR 2015**

Motion by Mr. Anderson seconded by Mr. Schad

WHEREAS, In a resolution dated October 30, 2014 the Erie County Water Authority (the "Authority") adopted its Annual Capital Budget for the fiscal year 2015; and

WHEREAS, From time to time, due to changes in spending priorities, availability of funds, or changes in other circumstances the Authority finds it proper to amend its Budget to reflect such changes; and

WHEREAS, The Authority has since been advised by James Ehrin, Sr. Distribution Engineer, Vehicle# 906 – Track Loader w/Snow Blower, and Vehicle# 610 – 2007 6X4 Gator, were budgeted to be replaced in 2015, but it has since been determined it's in the Authority's best interest to purchase additional new vehicle #'s 903 and 611 in 2015; and

WHEREAS, Vehicle #'s 906 and 610, which were budgeted for under Capital Budget Item #'s 101105 and 101124 to be replaced in 2015, will no longer be replaced in 2015; and

WHEREAS, The cost of adding these vehicles is in line with what was budgeted for under Capital Budget Item# 101105 and 101124 to replace Vehicle #'s 906 and 610, so no additional funding will be needed; and

WHEREAS, In order to address this, the vehicle number and description in the Capital Budget for Item #'s 101105 and 101124, under unit 1090 – Transportation and Auto Equipment, will be changed as follows:

Budget Item #	Old Description	New Description
101105	V906 – Replace 2000 Bobcat 863H with one new and unused Track Loader w/Snow Blower	V903 – One additional new and unused Track Loader with Snow Blower
101124	V610 – Replace 2007 John Deere 6X4 Gator with one new and unused Turf Utility Vehicle	V611 – One additional new and unused Kubota RTV

WHEREAS, Robert J. Lichtenthal Jr., Deputy Director, Wesley Dust, Executive Engineer, and Steven V. D'Amico, Business Office Manager recommend approval of said amendment;

NOW, THEREFORE, BE IT RESOLVED:

That the Authority's Annual Capital Budget, for the fiscal year 2015 be amended as listed above.

Ayes: Three; Commrs. Jann, Schad and Anderson

Noes: None

ITEM 9 - AUTHORIZATION TO AMEND POLICY NO. 93.0 – MEDIA RELATIONS PROCEDURES AND GUIDELINES TO THE ERIE COUNTY WATER AUTHORITY'S EMPLOYEE POLICIES/ PROCEDURES MANUAL

Motion by Mr. Anderson seconded by Mr. Schad

WHEREAS, Heretofore and on the 18th day of May, 1995, by Resolution Item No. 25, the Erie County Water Authority ("Authority") adopted an Employee Policies/Procedures Manual (formerly known as Human Resources Policies/ Procedures Manual); and

WHEREAS, Heretofore and on the 27th day of December, 2005 the Authority adopted a revised Employee Policy Policies/Procedures Manual; and

WHEREAS, Joseph T. Burns, Secretary to the Authority advises that it is in the best interest of the Authority to amend Policy No. 93.0 – Media Relations Procedures and Guidelines

of said Manual to read as follows on attached Schedule "A"; and

WHEREAS, This amendment to the policy has been prepared and reviewed by Robert J. Lichtenthal, Jr., Deputy Director, Joseph T. Burns, Secretary to the Authority and Jacqueline Mattina, Deputy Associate Counsel; and

WHEREAS, Joseph T. Burns, Secretary to the Authority recommends amending Policy No. 93.0 – Media Relations Procedures and Guidelines of the Authority's Employee Policies/Procedures Manual;

NOW, THEREFORE, BE IT RESOLVED:

That the Authority amend Policy No. 93.0 – Media Relations Procedures and Guidelines of said Manual of the Authority's Employee Policies/Procedures Manual.

Ayes: Three; Commrs. Jann, Schad and Anderson

Noes: None

Schedule "A"

**ERIE COUNTY WATER AUTHORITY
HR Policies/Procedures**

Re:	MEDIA RELATIONS PROCEDURES AND GUIDELINES	Policy No.:	93.0
Application:	All Employees	Adopted:	08/22/13
		Amended	12/19/13
			06/09/15

PURPOSE

To establish sound and progressive practices intended to protect the interests and reputation of the Authority, its employees and the Commissioners, especially during crisis situations.

POLICY

It is the policy of the Authority that the Secretary to the Authority is the authorized employee having permission to speak to the media and will act as spokesperson. The Secretary to the Authority may

delegate the responsibility to act as spokesperson when another staff person or a representative from the Authority's public relations firm may be better suited to answer media inquiries and/or more readily available to speak to the media.

The Authority maintains a central information center and has designated a person to be responsible for the maintenance, coordination and release of public information. The Secretary to the Authority is the designated Records Management Officer (RMO) and Freedom of Information Law (FOIL) Officer, and, therefore, to ensure information released to the news media and public is accurate and distributed in a timely manner, the Secretary is responsible for coordinating responses to media inquiries in conjunction with the Commissioners, Executive Director, Deputy Director, Legal Department and the Authority's public relations firm.

The Commissioners may direct another employee to act in the absence of the Secretary.

All news releases must be reviewed with the Board of Commissioners before issuance.

Each Commissioner has the prerogative of his/her choice if he/she wants to speak to the media. These communications should be shared with the Authority Secretary in order to log media inquiries.

No member of the news media is to be allowed entrance to the Authority's offices without first contacting the Secretary to the Authority or the Authority's public relations firm. This does not pertain to meetings of the Commissioners which are open to the media and the public.

Requests for interviews by members of the news media will be managed by the Authority Secretary in conjunction with officials from the Authority's public relations firm. Press releases, statements and other communications to the media from the Authority may be developed and distributed by the firm when so directed. Prior to distribution, these materials must be approved by the Secretary to the Authority, and/or Authority Commissioners.

Reporters and other members of the media are expected to conduct themselves in a professional manner. Any actions that are determined to be otherwise will result in the media representative being asked to leave the premises.

PROCEDURE

1. All phone calls, emails or any other communications made to the Authority by officials from the news media should be referred to the Authority Secretary.
2. The Authority Secretary in turn will contact the appropriate staff member(s) and the Authority's public relations firm if necessary.

3. The Secretary to the Authority along with the public relations firm will determine when it is necessary to contact the Board of Commissioners, to determine and coordinate the most appropriate response after assessing each request.
4. All requests for interviews and information are to be handled on a timely basis.

ITEM 10 - AUTHORIZATION TO ADVERTISE FOR BIDS FOR CONTRACT NO. W-22C, STORAGE TANK REFURBISHING, PROJECT NO. 201300266

Motion by Mr. Anderson seconded by Mr. Schad

WHEREAS, Wesley C. Dust, P.E., Executive Engineer and Richard M. Rosenberry, Sr. Distribution Engineer recommend that the Erie County Water Authority ("Authority") publish a notice inviting sealed bids or proposals pursuant to Section 1069 of the Public Authorities Law for Contract No. W-22C, Storage Tank Refurbishing; and

WHEREAS, The work, labor and services for the abovementioned project is estimated to cost an amount in excess of \$5,000.00; and

WHEREAS, The Advertisement for Bids for Contract No. W-22C, Storage Tank Refurbishing will be conducted pursuant to the enacted legislation, New York State Finance Law §§ 139-j and 139-k and the Authority's Purchasing Guidelines, Policies and Procedures; and

WHEREAS, Catherine Knab of Wendel Companies, Consulting Engineers will be the designated contact person for the project with the adoption of this resolution;

NOW, THEREFORE, BE IT RESOLVED:

That the plans and specifications and form of bid be prepared for the Contract No. W-22C, Storage Tank Refurbishing and upon completion be made available for inspection by bidders in the office of the Authority; and be it further

RESOLVED: That the Secretary is hereby authorized and directed to publish a notice inviting sealed bids or proposals pursuant to Section 1069 of the Public Authorities Law for the abovementioned project.

Ayes: Three; Commrs. Jann, Schad and Anderson
Noes: None

ITEM 11 - AUTHORIZATION TO ADVERTISE FOR BIDS FOR FURNISHING AND DELIVERING OF WATER METERS, AUGUST 1, 2015 THROUGH JULY 31, 2018, PROJECT NO. 201500025

Motion by Mr. Anderson seconded by Mr. Schad

WHEREAS, Wesley C. Dust, P.E., Executive Engineer and James K. Ehrin, Sr. Distribution Engineer recommend that the Erie County Water Authority ("Authority") publish a notice inviting sealed bids or proposals pursuant to Section 1069 of the Public Authorities Law for furnishing and delivering of Water Meters, August 1, 2015 through July 31, 2018; and

WHEREAS, The work, labor and services for the abovementioned project is estimated to cost an amount in excess of \$10,000.00; and

WHEREAS, The Advertisement for Bids for furnishing and delivering of Water Meters, August 1, 2015 through July 31, 2018 will be conducted pursuant to the enacted legislation, New York State Finance Law §§ 139-j and 139-k and the Authority's Purchasing Guidelines, Policies and Procedures; and

WHEREAS, John Kuryak, Distribution Engineer will be the designated contact person for the project with the adoption of this resolution;

NOW, THEREFORE, BE IT RESOLVED:

That the plans and specifications and form of bid be prepared for the furnishing and delivering of Water Meters, August 1, 2015 through July 31, 2018 and upon completion be made available for inspection by bidders in the office of the Authority; and be it further

RESOLVED: That the Secretary is hereby authorized and directed to publish a notice inviting sealed bids or proposals pursuant to Section 1069 of the Public Authorities Law for the abovementioned project.

Ayes: Three; Commrs. Jann, Schad and Anderson
Noes: None

ITEM 12 - Service Connection Work Order List:

Motion by Mr. Anderson seconded by Mr. Schad and carried to approve Service Connection Work Order Nos. 2015-19 and 2015-20, to Nichols Long & Moore Construction Corp. for Service Area No. 1 under Contract No. 15-03-02 and to Russo Development, Inc. for

NO.: 2013-19
DATE: 5/23/2013
CONTRACT: 13-02-01

SERVICE ID	STREET ADDRESS	APPLICANT NAME	MAIN TYPE	MAIN CITY	EST DATE	SERVIC FEE	STATED AMOUNT		
110311033	6999 GUNTERDALE DR COMMENTS: CHIP 061000	ARMISTEY	CHD WINDSON LLC	10°	Combo	WATER DISTRICT	0	16,900.00	60597197.9
715090040	6931 TRAMITY RD COMMENTS: ELIOTTING 3° CONCRETE CHIP 0 60900	LANCASTER	TRAMITY WILLIAMS ARDOC LLC	6°	779	WATER DISTRICT	0	15,700.00	60940377.4

POSTTESTING **REMARKS**

CONCLUSIONS

ABSTRACT

SERVICES SHALL BE INSTALLED PURSUANT TO SPECIFICATIONS OF THE AGENCY.
 THE SAID COUNTY UNDER AUTHORITY IS EXEMPT BY LAW FROM TAXES.

6-22-10

SEAS COUNTY WATER AUTHORITY
SERVICE CONNECTION WORK ORDER

WOB DATE: 5/22/2015
PAGE: 3

TO: WEDD DEVELOPMENT INC
639 WEST MAIN ST
SPRINGVILLE NY 14141

WO.: 2015-19
DATE: 5/22/2015
CONTRACT: 15-06-03

THE ABOVE NUMBER MUST APPEAR ON ALL INVOICES AND CORRESPONDENCE. THIS INVOICE IS SUBJECT TO ALL OF THE TERMS AND CONDITIONS PRINTED HEREON AND TO WHICH REFERENCE IS HEREBY MADE. PLEASE ACKNOWLEDGE RECEIPT OF ORDER AND DATE OF COMPLETION OF WORK. THE CONTRACTOR IS AUTHORIZED TO MAKE THE FOLLOWING LISTED INSTALLATIONS UNDER THE SUPERVISION OF SCWA ENGINEER.

SERVICE ORDER	STREET	TYPE	APPLICANT	DATE	TYPE	MAIN IDENTIFICATION	WATER DISTRICT	WATER MAIN SERVICE	BILLING
996470 2177	SHADOW LN	SEWER	SEAS WEDD	5/4	Residential			2,000.00	60601102-3
615909151 7	SULLY RIDGE LN	SEWER	ORCHER PARK FORDS WEDD INC	5/6	Residential	WATER DISTRICT		2,000.00	60589797-3
665909171 64	SHOON WAY	SEWER	ORCHER PARK FORDS WEDD OF WY	5/6	Residential	WATER DISTRICT		2,000.00	60601105-7
603909140 68	JOHN ALAN DR	W SEWER	SEAS WEDD	5/6	Residential	WATER DISTRICT		2,000.00	60601109-1

DISTRIBUTION ENGINEER:

Joan/Kathleen 5/24/15

COMPTROLLER:

Karen A. Brundage

ACCOUNTANT:

J. J. O.

CONDITIONS

SERVICES SHALL BE INSTALLED PURSUANT TO SPECIFICATIONS OF THE AUTHORITY.
THE SEAS COUNTY WATER AUTHORITY IS EXEMPT BY LAW FROM TAXES.

*WEDD
5-22-15*

SEAS COUNTY WATER AUTHORITY
SERVICE CONNECTION WORK ORDER

SEN DATE 5/23/2015
PAGE: 3

TO: NICHOLS LONE & MOORE CORP
149 GUNVILLE RD
LANCASTER NY 14086

NO.: 2015-19
DATE: 5/23/2015
CONTRACT: 15-03-03

THE ABOVE NUMBER MUST APPEAR ON ALL INVOICES AND CORRESPONDENCE. THIS INVOICE IS SUBJECT TO ALL OF THE TERMS AND CONDITIONS PRINTED HEREIN AND TO WHICH REFERENCE IS HEREBY MADE. PLEASE ACKNOWLEDGE RECEIPT OF ORDER AND DATE OF COMPLETION OF WORK. THE CONTRACTOR IS APPOINTED TO MAKE THE FOLLOWING LISTED INSTALLATIONS UNDER THE SUPERVISION OF SONA ENGINEER.

SERVICE NUMBER	STREET ADDRESS	TOWN	APPLICANT	SIZE	TYPE	MAIN IDENTIFICATION	EST. DATE	MAIN SERVICE	BILLING
933414	1904 CORNHILL LN	CLARENCE	HYTALS BUILDING CORP	1"	Residential			2,000.00	40814404-9
COMMENTS: READY 4/1/15									
933394	40 SOUTH LONG ST	WILLIAMSVILLE	VILLAGE OF WILLIAMSVILLE	1"	Domestic			2,000.00	60600905-0
715913145	93 AVALON MEADOWS LN	MONROVIA	HYTALS BUILDING CORP	1"	Residential	WATER DISTRICT A		2,000.00	60163374-1
715905170	674 PLUMMERVIEW DR	LANCASTER	SVAS BROS	1/4"	Residential	WATER DISTRICT C		2,000.00	60943165-3
715905043	15 DEANCKE WAY	LANCASTER	FORBES BROS INC	1/4"	Residential	WATER DISTRICT		2,000.00	60801730-0
621040105	12050 CANNON RD	HEMPHREY	CHAD FOUT	1/4"	Residential	WATER DISTRICT C		2,000.00	60401727-3
COMMENTS: SURVEY SHOWS HOUSE 119 FT FROM E-O-S									

DISTRIBUTION ENGINEER:

Joseph Kuchta 5/25/15

CONTROLLER:

Karen A. Prandya

SECRETARY:

SERVICES SHALL BE INSTALLED PURSUANT TO SPECIFICATIONS OF THE AUTHORITY.
THE SEAS COUNTY WATER AUTHORITY IS EXEMPT BY LAW FROM TAXES.

Def 5-22-15

6/9/15

ERIE COUNTY WATER AUTHORITY
SERVICE CONNECTION WORK ORDER

ERIE DATE: 5/29/2015
PAGE: 1

TO: RUSCO DEVELOPMENT INC
535 WEST MAIN ST
SPRINGVILLE NY 14141

HD.: 2015-20
DATE: 5/29/2015
CONTRACT: 15-04-03

THE ABOVE NUMBER MUST APPEAR ON ALL INVOICES AND CORRESPONDENCE. THIS INVOICE IS SUBJECT TO ALL OF THE TERMS AND CONDITIONS PRINTED HEREIN AND TO WHICH REFERENCE IS HEREBY MADE. PLEASE ACKNOWLEDGE RECEIPT OF ORDER AND DATE OF COMPLETION OF WORK. THE CONTRACTOR IS AUTHORIZED TO MAKE THE FOLLOWING LISTED INSTALLATIONS UNDER THE SUPERVISION OF RWA ENGINEER.

SERVICE ORDER	STREET ADDRESS	APPLICANTS NAME	SIZE	TYPE	DATE IDENTIFICATION	EST. DATE	SERVICE ORDER NO.	BILLING ORDER NO.
989120 3432	ACACIS DR	WARRHO	WARRHO/WASC EQUITY CORP	1/4 Residential			3,000.00	60390479-5
989331 3415	ACACIS DR	WARRHO	WARRHO/WASC EQUITY CORP	1/4 Residential			3,000.00	60390498-9
60390909 10	CHAMBERS RD	W. GERRICA	WARRHO/WASC EQUITY CORP	1/4 Residential	WATER DISTRICT		3,000.00	60394388-3
603909140 93	JOHN ALAN DR	W. GERRICA	RYAN RINGS	1/4 Residential	WATER DISTRICT		3,000.00	60401181-8
603909141 97	JOHN ALAN DR	W. GERRICA	RYAN RINGS	1/4 Residential	WATER DISTRICT		3,000.00	60401182-7

DISTRIBUTION ENGINEER:

Frank J. Kahl 6/1/15

CONTROLLER:

Karen Singer

SECRETARY:

9/1/15

SERVICES SHALL BE INSTALLED PURSUANT TO SPECIFICATIONS OF THE AUTHORITY.
THE ERIE COUNTY WATER AUTHORITY IS EXEMPT BY LAW FROM TAXES.

*PAID
5/29/15*

6/9/15

WILD LAKE WATER AUTHORITY
SERVICE CONNECTION WORK ORDER

WLD DATE 5/29/2015
PAGE: 3

TO: HIGGINS LANE & HIGGS COURT CORP
140 CHEVYLAKE RD
LANCASTER NY 14094

ED... 0015-00
DATE: 5/29/2015
CITY/STATE: 15-03-03

THE ABOVE NUMBER ONLY APPLIES ON ALL INVOICES AND CORRESPONDENCE. THIS INVOICE IS SUBJECT TO ALL OF THE TERMS AND CONDITIONS PRINTED HEREIN AND TO WHICH REFERENCE IS HEREBY MADE. PLEASE ACKNOWLEDGE RECEIPT OF ORDER AND DATE OF COMPLETION OF WORK. THE CONTRACTOR IS RESPONSIBLE TO HAVE THE FOLLOWING LISTED INSTALLATIONS UNDER THE SUPERVISION OF SOME BUREAU.

SERVICE ORDER	STREET ADDRESS	APPLICANT	DATE	TYPE	WATER	WATER	WATER	WATER	WATER	WATER
00004 1001	CHD FINE BLVD	CHRISTOPHER JAMES HANSEN	10	Residential	ON 24ST BCD	C	3,000.00	00000000-0		
000430 1005	WINDMILL RD	CLARENCE WIGGINS BUILDING CORP	10	Residential		C	3,000.00	00000013-4		
010010000 100	WILSON RD	AMERSON CITY COUNCIL	10	Residential	WATER DISTRICT	A	3,000.00	00000000-3		
010000100 04	WINDMILL RD	LANCASTER CITY COUNCIL	10	Residential	WATER DISTRICT		3,000.00	00000013-4		
010000103 000	WINDMILL RD	LANCASTER CITY COUNCIL	10	Residential	WATER DISTRICT	C	3,000.00	00000017-7		
010000043 0	WINDMILL RD	LANCASTER CITY COUNCIL	10	Residential	WATER DISTRICT		3,000.00	00000000-1		
010000043 11	WINDMILL RD	LANCASTER CITY COUNCIL	10	Residential	WATER DISTRICT		3,000.00	00000000-3		

DISTRIBUTION ENGINEER:

Joseph T. Burns 6/1/15

CONTRACTOR:

W. Anderson

REMARKS:

M. D.

SERVICES SHALL BE INSTALLED PURSUANT TO SPECIFICATIONS OF THE AUTHORITY.
THE WILD LAKE WATER AUTHORITY IS EXEMPT BY LAW FROM TAXES.

W. Anderson
5-29-15

VIII. - ADJOURNMENT

Motion by Mr. Anderson, second by Mr. Schad and carried that the meeting adjourn.

Joseph T. Burns
Joseph T. Burns
Secretary to the Authority

SLZ

6/9/15